



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
REGIONAL CENTRE, BHUBANESWAR**

Dr S K Tripathy  
Sr. Regional Director

F. No.IGRC/BBS/BED-JAN21/  
7<sup>th</sup> December, 2021

Dear Learner,

Let me at the outset congratulate you for getting admitted in B.Ed programme of IGNOU for the Jan-2021 session . Now you are a proud learner of IGNOU, the largest open university in the world which in established by Govt. Of India . You may be aware that IGNOU has been accredited with **A++** Grade by NAAC which is the highest grade awarded by NAAC to any university.

I hope, by now you might have downloaded your BED I-CARD. If not downloaded, you may download it by log in to <https://sedservices.ignou.ac.in/entrancebed/Login.aspx> . **Always refer your Enrolment No. printed on your I-CARD for all purposes of IGNOU and for getting support services from your Study centre or Regional Centre. Never use your Entrance enrolment No. for the above purpose.**

Since Academic activities shall begin shortly ,we shall verify your original Degree, Certificate, Mark Sheet, Experience Certificate(if filled up the experience column in the BED application form) and certificate of NCTE approved teacher training programme through face to face mode. You are therefore requested to arrange the following documents for verification at **IGNOU REGIONAL CENTRE, BHUBANESWAR** soon. The date and time will be intimated to you through SMS or email and the same information will also be uploaded in our RC-website, [rcbhubaneshwar.ignou.ac.in](http://rcbhubaneshwar.ignou.ac.in). We are planning to hand over your 1<sup>st</sup> year *study materials* on the day of verification of certificates. An Induction meeting is also planned for you on that day in which all your doubts pertaining to B.Ed programme, Distance Education and IGNOU will be clarified and will be discussed in detail. So you are advised to attend the same positively.

**A) The following original certificates shall be verified.**

- 1) High School/Secondary/Senior Secondary Mark Sheet and Certificates.
- 2) Graduation or Post graduation Mark Sheet and Certificates.
- 3) Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme Completed through Face to Face mode.
- 4) A **Certificate issued by the Principal of the Institution**, where the candidate has Pursued his/her teacher education programme through **face to face mode**, stating that the Institution is recognised for offering the teacher education programme through face to face mode by NCTE and the candidate acquired the qualification through face to face mode only.
- 5) A copy of the **recognition letter issued by NCTE** to that institution. In case the recognition letter is not available, then a certificate issued by the Institution should contain the details of the letter number and date of issue of recognition/approval for offering the teacher education programme through face to face mode by the NCTE.
- 6) Original Certificate from the recognized Upper Primary/ Secondary/Higher/Senior

Secondary Schools to provide facilities for **Practical Work including Internship, as per the format attached to it.**

7) Experience Certificate(s), if experience is claimed.

***At the time of verification, we shall retain self attested photo copies of documents at Sl. No. 1, 2,3 & 6 and originals of Sl. No. 4,5 & 7, above. Please remember, you shall have to submit original of Sl.No. 6 at your study centre as per instruction of the Coordinator concerned.***

**B) The following documents shall be verified for the Applicants claiming reserved seat:**

- 1) Category ( SC / ST ) Certificate for claiming SC / ST Seat
- 2) OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, not older than 3 years, is acceptable. If more than 3-years, then a fresh OBC certificate need to submit and accordingly arrange it.
- 3) Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.

With best wishes,

Yours sincerely,

**(S. K. TRIPATHY)**

Regional Centre, Bhubaneswar  
Admission to B.Ed. Programme-Jan-2021

**UNDERTAKING**

(To be filled-in by the HM/Principal of the Candidate's Practicing School)

I hereby undertake that our school will provide facilities to Mr/Ms \_\_\_\_\_

needed for carrying out the practical work including internship (4 weeks in the first year and 16 weeks in the second year) for the IGNOU B.Ed programme. Further certified that this school is a recognized Upper Primary / Secondary / Higher/Senior Secondary School by the Central/ State Government and affiliated to OBSE/CBSE/ICSE.

*(Please strike off that is not applicable)*

**Signature of the Principal/Headmaster/Headmistress**

**Place:**

**Date:**

**Full Name:** \_\_\_\_\_

**Name of the School** \_\_\_\_\_

**Registration No. of the School** \_\_\_\_\_

**(Seal of the practicing School)**

**Full Address of the School with PIN Code**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(Telephone No./Mobile No. of the Principal/Headmaster/Headmistress)**

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**(Seal of HM/Principal)**