



Regional Director

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

**FORM FOR OBTAINING DEGREE/DIPLOMA CERTIFICATE IN \_\_\_\_\_ CONVOCATION**

1. PROGRAMME CODE

2. ENROLMENT NO.

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3. NAME IN FULL

: \_\_\_\_\_

(In English)

(IN CAPITAL LETTERS)

4. NAME IN HINDI

: \_\_\_\_\_

5. ADDRESS

: \_\_\_\_\_

Pin code: \_\_\_\_\_

6. E-mail ID

: \_\_\_\_\_

7. MOBILE/TELEPHONE No.

: \_\_\_\_\_

8. REGIONAL CENTRE CODE

9. DETAILS OF PAYMENT OF: Amount: \_\_\_\_\_ Draft No.: \_\_\_\_\_  
REGISTRATION FEE

Date: \_\_\_\_\_ Issuing Bank: \_\_\_\_\_

10. To be received in person

or by post

[Pl tick mark your choice]

Date: \_\_\_\_\_

Signature of student: \_\_\_\_\_

The form duly filled along with bank draft of the requisite amount is required to be sent at the following address:-

**The Regional Director,  
IGNOU Regional Centre,  
C-1 Institutional Area, Bhubaneswar – 751013**

PS: Students of MBA, MCA, M.COM, BTCM, BNS, etc. are required to remit registration fee @ Rs. 600/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the programme.